

ACE Production PGA Pilot Instructions

In some cases, the Filer is the entity which both submits the Entry to CBP ACE and develops their own software. In most cases, the Filer uses an ABI program from a software vendor or ABI web-based service provider to create the entry data sent to CBP.

The following steps describes the progression for a filer starting with a Production Pilot filing of PGA data.

- 1) The Filer works with their software vendor to confirm that the Filer's software is updated to allow for the PGA pilot entry filing. (Before the Filer can begin piloting, they must be set up in the ACE Production (PROD) environment through the Client Representatives.)
- 2) The Filer will send an e-mail to the entire CBP staff listed at the bottom of this page to request to participate in the Production Pilot *for the appropriate PGA*. Key setup information includes:
 - a. Filer code
 - b. Filer name
 - c. Port code
 - d. Agency (In PROD, CBP sets up the filer to pilot only the Agency for which all parties are ready for the transaction to occur).
 - e. Vendor Name (or self-programmer)
 - f. Point of contact name, email, phone
- 3) CBP Client Rep branch sets up Filer profile in the ACE Production environment, as necessary, and sends Filer profile information to the CBP ITDS technical team.
- 4) CBP ITDS technical team loads the Filer profile into the ITDS database.
- 5) Filer and software vendor work with CBP Client Reps, ITDS technical team, and PGA to coordinate a conference call to monitor pilot submissions to the ACE Production environment.
- 6) During the pilot call, the filer submits the PGA data on an ACE Cargo release entry, either an AE (entry summary) certified for ACE Cargo Release, or an SE (ACE Cargo Release).
- 7) CBP, PGA, and vendor assess the filing and correct any issues, as necessary. Not all transactions are successful on the first attempt and additional calls may be necessary prior to allowing the Filer to continue filing entries without a technical support call.

CBP staff supporting ACE ITDS pilots are identified in the most recently published CSMS titled "I want to file entries in the PGA Pilot to begin transitioning to ACE!"